

SRVUMC Church Council

Church Council Responsibilities

- Sets strategic direction for the Church and assures that it's ministries are accomplishing SRVUMC's Vision and Mission through implementation of Strategic Initiatives and adherence to Core Values.
- Oversees the Church's governance and administration – establishes policies, procedures, communication strategies, accountability, etc.
- Coordinates and facilitates long range planning for SRVUMC's buildings, facilities, staffing, lay leadership, and governance to ensure a robust infrastructure that can support the Vision, Mission and Strategic Initiatives.
- Ensures that investments in our infrastructure are coordinated, complementary, and forward-looking.
- Assures that a program for the development of lay leaders is established and implemented.
- Assures that the Five Practices apply to all ministries and Strategic Initiatives.

Practices and Procedures

- Regular Council meetings will be held at least monthly, dates, times and locations to be determined. Special Council meetings may be called by the Chair as needed.
- Notice of Regular and Special Church Council meetings will be published in in the Mini Messenger, the Valley Messenger if time permits, and on the Church website.
- Meetings will be open to all congregants, who may participate in discussions.
- Lay members of the Council or their proxy may vote on Motions before the Council.
- An Agenda for each Council meeting will be prepared in advance and distributed to Council members by the Chair or the Chair's designee. The Chair will consult with Council members and others as appropriate to set the Agenda.
- The Council Secretary will record Minutes and submit to the Chair for review. The Chair or the Chair's designee will send the Minutes via

email to members in advance of the next meeting. The Minutes will be on the Agenda for the next meeting for approval. The Chair or the Chair's designee will arrange for publication of Minutes and reports on the Church website. The Chair or the Chair's designee will prepare a monthly written report of Council proceedings for publication in the Valley Messenger.

- Each Council member who chairs or co-chairs a Committee or leads a Practice Group may appoint a proxy to attend Council meetings in the member's absence. Co-Lay Leaders may designate each other as proxies.
- Council members are expected to:
 - ✧ attend all duly called Council meetings;
 - ✧ actively and thoughtfully participate in carrying out the responsibilities, goals and objectives of the Council;
 - ✧ keep informed about all matters related to Council issues;
 - ✧ demonstrate fairness, integrity, mutual respect, sensitivity, honesty and openness in all dealings with Council members, Church staff and congregants; and
 - ✧ financially support the Church to the best of their ability.
- Committees, Practice Groups and task forces will submit written reports of significant activities as requested by the Chair.
- Council meetings will open with a devotion/prayer.
- A quorum at a Council meeting shall be 25% of the voting members or their proxies.
- All Council members shall also be members of the Charge Conference.
- Actions requiring Church Council approval:
 - ✧ Annual budget approval as recommended by the Finance Committee.
 - ✧ Approval of expenditures above a certain level.
 - ✧ Approval of Pastor's salaries as recommended by SPRC.
 - ✧ Approval of creation of new non-appointed staff positions.
 - ✧ Approval of new non-appointed staff members.
 - ✧ All other matters as deemed appropriate by the Council.