

San Ramon Valley United Methodist Church
Administrative Board Minutes
December 16, 2014

Attendance: Sunny Ahn, David Bain, Shannon Dever, Devon Drake, Ron Dunn, Luke Ham, Stephanie Ham, Carole Johnson, Don Johnson, Paul Kuelz, Jim McKnight, Dave McWilliams, Dean McWilliams, Terry Sherman, Maggie Stienstra, Brad Stribling, Winnie Stribling

Absent: Peggy Crawford, Linda Green, Larry Henderson, Bonnie Roberts, Johnathan Robinson, Laurie Stocking

Guests: Don Field, Jim Burk, Lyn Arscott, Brad Tolstedt, JoAnne VanBezey, Steve Brown, Jerry Ricker, Bruce Koliha, Warren McGuffin, Bill Dastic, Phyllis Meyer

CALL TO ORDER

Chair Terry Sherman called the meeting to order at 6:35 pm in the Wesley Center.

OPENING PRAYER

Pastor Ron Dunn offered a prayer to open the meeting.

APPROVAL OF MINUTES

MOTION

It was moved that the November 18, 2014 Administrative Board minutes be approved as written.

Moved: Terry Sherman; Motion passed: unanimous

2015 BUDGET

Finance Chair David Bain opened the budget discussion with a notation that he expects that the Church will end up with a surplus at the end of December 2014, although the 2014 budget projected a \$35,311 deficit.

David Bain guided the Board through a review of the proposed 2015 budget. The proposed budget projects income of \$1,090,500, with expenses of \$1,115,825, for a deficit of \$25,325. It was clarified that any line items not funded only means the budget request was not funded out of the general fund. Any group with a non-funded budget request may make an appeal and there are other funds within the church that may fulfill the request.

Following discussion, David Bain offered the following highlights of the 2015 proposed budget:

- 1st time in three years that appointed staff received raises.
- Church is currently at 100% staffing.
- Solar panels (donor donated) had a great impact on budget – very beneficial and a great investment.

MOTION

It was moved to accept the proposed 2015 budget with a \$25,325 deficit as presented by Finance Chair David Bain.

Moved: Brad Stribling; Motion passed: unanimous

STAFF PARISH

On behalf of the Staff Parish Relations Committee, Chair Brad Stribling related that they had reviewed the benefit of pregnancy and maternity leave under the current Employee Benefit Plan. The current benefit is in federal and state compliance with 4 months of unpaid disability leave.

The Committee looked at other pregnancy and maternity benefits from leading companies as well as other churches in our conference. Leading companies offered paid leave; however, no churches in our conference do. It was noted that churches do not participate in SDI (State

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Disability Insurance). In an effort to make this benefit more equitable, Staff Parish recommended that SRVUMC take the lead and provide paid pregnancy and maternity leave.

MOTION

It was moved that the Employee Benefit Plan of the San Ramon Valley Methodist Church, in regards to Pregnancy Disability Leave, be amended such that, for an eligible employee, up to a maximum six weeks of qualifying Pregnancy Disability Leave may be paid leave.

Moved: Brad Stribling; 2nd: Jim McKnight; Motion passed: unanimous

RATIFICATION OF STEERING COMMITTEE FOR THOMAS FOOD PROJECT

The Finance Committee recently approved detailed accounting procedures for the Thomas Food Project. Terry Sherman related that an informal steering committee for the Thomas Food Project has been in place for some time to provide guidance to the Project. The accounting procedures call for the Ad Board to authorize the creation of a Project Steering Committee which will be a sub-committee of the Finance Committee.

MOTION

It was moved to authorize the creation of a Thomas Food Project Steering Committee, which will be a subcommittee of the Finance Committee, and include Warren McGuffin, Terry Sherman, Steve Elliott, Doug Huey, Phil Brandy and Charles Stephenson.

Moved: Warren McGuffin; Motion passed: unanimous

OTHER BUSINESS

At the All Church Conference in November, Jim Burk, on behalf of the Board of Trustees, proposed a name for the new Multi-Purpose Activities Building – Athletic Recreational Center (ARC) - with accompanying logos designed by Linda Green.

MOTION

It was moved to approve the name “Athletic Recreational Center (ARC)” for the new Multi-Purpose Activities Building.

Moved: Jim McKnight; 2nd: Winnie Stribling; Motion passed: unanimous

NEXT MEETING: Wednesday, January 14, 2015.

CLOSE AND ADJOURNMENT

The meeting was adjourned at 7:35pm.

Respectfully submitted,

Maggie Stienstra
Ad Board Secretary